



Townsend Town Council Special Meeting Minutes
November 16th, 2022 @ 7:00 pm
VIA CONFERENCE CALL & Town Hall
141 Main St, Townsend, DE 19734

7:00 pm Town Council Special Meeting

- I. Call to Order
- II. Opening Ceremonies
 - a. Roll Call:
 1. Mayor S. Lobdell,
Councilwoman S. Rojas,
Councilman J. Mertz,
Councilman E. Dugan, Town Solicitor N. C. Griffiths, and Town Manager A. Tantillo.
 2. Councilwoman E. Clarke was absent from the meeting.
 - b. Pledge of Allegiance: All present recited the Pledge of Allegiance.
 - c. Recognition of Visitors: Present guests included Aaron Shapiro
 - d. Announcements
- III. Adoption of Agenda
 - a. *CM Dugan made a motion to adopt the agenda. CW Rojas seconded the motion. Voice vote of Council: all yeas, no nays.*
- IV. Recess Council Meeting to Convene Executive Session
 - a. *CW Rojas made a motion to move to executive session Pursuant to 29 Del. C. §10004 (B)(9), for Town Council to consider a motion to meet in executive session to address three (3) personnel matters. CM Dugan seconded the motion. Voice vote of Council: all yeas, no nays.*
 - b. Executive Session convened at approximately 7:05 pm.
- V. Convene Executive Session: Pursuant to 29 Del. C. §10004 (B)(9), the Town Council will consider a motion to meet in executive session to address three (3) personnel matters
- VI. Close Executive Session & Re-convene Council Meeting
 - a. Council meeting reconvened at approximately 10:25 pm.
- VII. **ACTION ITEM:** Discussion and possible vote related to Holiday bonuses
 - a. *CM Mertz made a motion to vacate the prior decision on holiday bonuses and move to fund holiday bonuses using ARPA funds in accordance with Schedule 1. CM Dugan seconded the motion. Voice vote of Council: all yeas, no nays.*
- VIII. **ACTION ITEM:** Discussion and possible vote related to possible bonuses related to ARPA
 - a. *CM Mertz made a motion to approve ARPA bonuses utilizing ARPA funds in accordance with Schedule 2. CW Rojas seconded the motion. Voice vote of Council: all yeas, no nays.*
- IX. Adjournment
 - a. *CM Mertz made a motion to adjourn the meeting. CW Rojas seconded the motion. Voice vote of Council: all yeas, no nays.*
 - b. Meeting adjourned at approximately 10:29 pm.

Town Meetings will return to both an in person and a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password 361631# to enter the meeting. If you choose to access the meeting online click the following link:
<https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xiME1HV0ZOcHRxSHZ3QT09>